

**SOCIAL WORKERS SECTION
EXAMINING BOARD OF MARRIAGE AND FAMILY THERAPISTS,
PROFESSIONAL COUNSELORS AND SOCIAL WORKERS
MINUTES
November 20, 2003**

PRESENT: Jennifer Borup, George Kamps, and Douglas Knight

EXCUSED: Crystal Berg

STAFF PRESENT: Kimberly Nania, Director of Health Services; John Schweitzer, Legal Counsel; Gina York, Minute Taker; Division of Enforcement and other Staff

GUESTS: Joanne Barndt, UW-Milw/WCSWE; Marc Herstand, NASW-WI; Leona Lewis, Upper Iowa University; William Heiss, UW-Madison; Steve Vanden Avond, Silver Lake College; Kevin Roeder, UW-Green Bay/Oshkosh; Carol Thomas, WMHI; Joann O'Connor, WMHI; Kim Boland-Prom, Loyola University at Carthage; Vince Ritacca, WI DHFS/BMHSAS

CALL TO ORDER

George Kamps called the meeting to order at 9:15 a.m. A quorum of three members was present.

AGENDA

Addendum to the Agenda:

- Add to Agenda Under Other Business – ASWB Delegate Assembly Report

MOTION: Douglas Knight moved, seconded by Jennifer Borup, to approve the agenda as amended. Motion carried unanimously.

MINUTES OF OCTOBER 23, 2003

Amendments to the Minutes:

- Page 2, Under Administrative Report – Change delete word “may” insert “will”.
- Page 3, Under Language for Foreign Degree – after the word Counsel: Add – change to the Administrative Rule making it possible that persons with a foreign degree can add it to the application for a Social Work credential. After the word exam, insert” and meet all statutory requirements for the ASWB exam.

- Page 3, Under Text Draft Rule on Record Keeping – After the word discussed, add the rule that defines requirements for record keeping for licensed social workers, at end of last sentence add the word keeping.
- Page 4, Under How to Identify 10 hours – Delete “of taking the” and insert “that the supervisor has taken”
- Page 4, Under Correspondence UW- Oshkosh – In second line, change the word collaborative to MSW.
- Page 5, Under Correspondence from Michele Matter Jome: Second line, add “ing” to continue, delete “to her indicating” insert “recommending her to” after the word “the” insert “information on” and delete word “stipulation” and insert “requirement”.

MOTION: Douglas Knight moved, seconded by Jennifer Borup, to approve the minutes as amended. Motion carried unanimously.

ADMINISTRATIVE REPORT

Kimberly Nania, Director for Bureau of Health Services, reported to the Section that the list of the 2004 meeting dates have been provided and is on today’s agenda. We will discuss the dates at that time. Dr. Nania extended an invitation to Secretary Strong Hill on behalf of the Section for today’s meeting, but she will not be able to attend.

PRESENTATION OF PROPOSED STIPULATIONS SIGNED AFTER MAILING OF THE AGENDA

There were no stipulations to be presented before the Section.

SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES

John Schweitzer, Legal Counsel reviewed the report with the Section. The Section had a question regarding SB-227, Mr. Schweitzer checked on the status of this bill and provided a copy to the Section. SB-227 will have an effect on the SW Section. A public hearing was held on September 4, 2003 and it was submitted to the Joint Finance Committee on November 4, 2003.

SCOPE STATEMENT REGARDING CHEATING ON CREDENTIALING EXAMINATIONS

There was no action needed. If the Section has input they wish to share, they can contact or submit information to John Schweitzer, Legal Counsel, Kimberly Nania, Bureau Director, or Barbara Showers, Office of Education and Examinations.

RULE HEARING REGARDING PRE-LICENSURE AND PRE-CERTIFICATION SUPERVISED PRACTICE

A rule hearing was held at 9:44 a.m. regarding pre-licensure and pre-certification supervised practice. There was no opposition. Any other responses can be forwarded to Joel Garb until November 30, 2003. Mr. Garb will obtain the signature of Chair, George Kamps once the proper form is corrected.

DRAFT LANGUAGE FOR RECORD KEEPING RULE CHANGES

The Section indicated to John Schweitzer, Legal Counsel, changes they would like made to the record keeping language.

MOTION: Douglas Knight moved, seconded by Jennifer Borup, to accept the language with the revisions indicated to John Schweitzer, Legal Counsel. Motion carried unanimously.

SILVER LAKE COLLEGE CONSIDERATION OF COURSES FOR TRAINING CERTIFICATE

David Schibline (on the phone) and Steve Vanden Avond, Chair of the SW Department, at Silver Lake presented course materials for consideration and approval as training certificate courses. Jennifer Borup looked over the materials submitted, is satisfied and recommends these courses be approved as training certificate courses. The Section took the following action.

MOTION: Jennifer Borup moved, seconded by Douglas Knight, to approve the Silver Lake College, Social Work Methods I and Social Work Methods II as training certificate courses. Motion carried unanimously.

A letter will be sent by Barbara Showers, Office of Education and Examinations to Silver Lake College that the above courses have been approved and will be added to the list of approved training certificate courses.

SCHOOL PASS RATE DATA

This was informational only. A letter sent by Barbara Showers dated October 16, 2003 that the Board would not join New York in its request. No action is needed.

CONFLICT BETWEEN PSYCHOLOGY LAW AND PSYCHOTHERAPY LAW

John Schweitzer, Legal Counsel, provided a comparison regarding the Psychology law verses the Psychotherapy law to keep the Social Work Section informed. No action is needed because this Section will defer to the Psychology Board its exceptions.

DISTANCE LEARNING FOR TRAINING CERTIFICATE, UPPER IOWA TO PRESENT COURSE WORK FOR APPROVAL

Upper Iowa was not present and informed the Section they were not prepared to present their course work materials to the Section at today's meeting. This topic will be removed beginning today from all future agendas until there is a formal request and all materials are available.

CLARIFICATION OF FIELD SITES AND REQUIRED TIME IN FIELD FOR STUDENTS IN THE MSW PROGRAM UW-GREEN BAY AND UW-OSHKOSH

Kevin Roeder, UW-Green Bay/Oshkosh, was available to represent the program materials. After a lengthy discussion and some clarification at today's meeting, Mr. Roeder will take this information back for further consideration. One question came up regarding what defines two semesters vs. two courses and the number of hours. This question will be placed on the next agenda for the Section to review and discuss.

PERSONAL APPEARANCE APPLICATION REVIEW RICHARD HAYNES

A personal appearance was held at 10:34 a.m. with Richard Haynes regarding his past convictions and application review. The Section will deliberate in closed session.

PERSONAL APPEARANCE APPLICATION REVIEW NICK YACKOVICH

A personal appearance was held at 10:50 a.m. with Nick Yackovich regarding his past convictions and application review. The Section will deliberate in closed session.

HEARING: APPLICATION REVIEW FOR PHYLLIS RANDLE

A hearing was held today at 12:04 p.m. for Phyllis Randle regarding her application review. The Section will deliberate in closed session.

HEARING ON APPLICATION REVIEW TAMI BAHR

No hearing occurred, Ms. Bahr was approved prior to this meeting date.

AD-HOC COMMITTEE REPORT(S) GEORGE KAMPS

George Kamps reported to the Section that the Clinical Ad-Hoc Committee has revised the checklist and copies were sent to schools for review. George Kamps will send the revised form titled "Verification of Clinical Field Placement for Social Work Licensure" to Kimberly Nania. The Section decided at the last meeting to hold off on the topic of clinical employment and for now to work on gathering information and clarifying requirements. The Record keeping Committee is finished and rules are going before the MFTPCSW Joint Board for review and approval. No action is required at this time.

SCREENING PANEL REPORT

Jennifer Borup reported the screening panel met and screened six cases, three were opened, three were not opened.

REVIEW OF CORRESPONDENCE AND PHONE INQUIRIES RECEIVED BY LEGAL COUNSEL

John Schweitzer, Legal Counsel informed the Section there were a couple emails received this month and he reviewed them at today's meeting.

SPEAKING ENGAGEMENT REQUESTS

The Section discussed any upcoming speaking engagement requests for members. George Kamps has been asked to speak on December 9, 2003 at UW-Green Bay to review the basic social worker requirements and preview to other credential levels.

MOTION: Douglas Knight moved, seconded by Jennifer Borup, to approve George Kamps to speak at UW-Green Bay on December 9, 2003. Motion carried unanimously.

AODA CERTIFICATION GEORGE KAMPS

George Kamps provided an update to the Section regarding the AODA Taskforce. There was a teleconference held on November 19, 2003 to look at a compromise for a resolution with chairs of the other sections. Secretary Strong Hill has asked that Sections/Boards reach a workable solution and a common voice to be presented to her for consideration. After looking at many scenarios, options, resources, and possible consequences the Section took the following action.

MOTION: Jennifer Borup moved, seconded by Douglas Knight, based on the fact that we have an understanding as to the willingness of DHFS to renew a conversation, that would include an expanded group of people such as human services staff and MSW faculty, and we would like that to begin with all possibilities on the table. This conversation would include a mediator that is approved DRL, WCB, DHFS and by all three Sections of the Joint Board. Motion carried unanimously.

Mr. Kamps will share the Sections decision on this issue with Secretary Strong Hill. Mr. Kamps will keep the Section informed of any progress.

VISITOR COMMENTS

Joanne Barndt and Bill Heiss shared concerns and opinions surrounding the educational field for Social Workers. They will be sharing trends and problematic areas with the Section at the next meeting.

Marc Herstand shared his concerns surrounding the AODA taskforce issues and would like to see the option chosen at today's meeting to be considered by the Secretary.

ADJOURN TO CLOSED SESSION

MOTION: Jennifer Borup moved, seconded by Douglas Knight, to adjourn to closed session pursuant to Wisconsin Statutes 29.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed stipulations, deliberate on administrative warnings; deliberate on hearings or appearances for denial of applications; review monitoring cases; review DOE cases, and consult with legal counsel. Roll Call Vote: Jennifer Borup-yes; George Kamps-yes, Douglas Knight-yes. Motion carried unanimously.

Open Session recessed at 1:50 p.m.

RECONVENE INTO OPEN SESSION

MOTION: Jennifer Borup moved, seconded by Douglas Knight, to reconvene into Open Session. Motion carried unanimously.

Open Session reconvened at 3:08 p.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED ON
IN CLOSED SESSION**

**DELIBERATION REGARDING APPLICATION REVIEW
RICHARD HAYNES**

MOTION: Jennifer Borup moved, seconded by Douglas Knight, to approve the application for Richard Haynes to take the exam. Motion carried unanimously.

**DELIBERATION REGARDING APPLICATION REVIEW
NICK YACKOVICH**

MOTION: Douglas Knight moved, seconded by Jennifer Borup, to approve the application for Nick Yackovich to take the exam. Motion carried unanimously.

**DELIBERATION REGARDING HEARING AND APPLICATION REVIEW
PHYLLIS RANDLE**

MOTION: Jennifer Borup moved, seconded by Douglas Knight, to deny the application for Phyllis Randle because she did not have clinical concentration in her masters program nor clinical field placement. Motion carried unanimously.

**DELIBERATION REGARDING APPLICATION REVIEW
TAMI BAHR**

No hearing occurred. Tami Bahr was approved on November 19, 2003 during the Section's application reviews with Jan Neitzel.

**REQUEST FOR FULL LICENSURE
CYNTHIA KLEIN**

MOTION: Douglas Knight moved, seconded by Jennifer Borup, to remove the limitations and grant full licensure to Cynthia Klein. Motion carried

unanimously.

APPLICATION REVIEW

Applications were reviewed by the Section at a separate meeting on November 19, 2003 with Jan Neitzel.

MOTION: Jennifer Borup moved, seconded by Douglas Knight, to approve the applications approved, deny the applications denied, and to request further information on applications where needed. Motion carried unanimously.

CLINICAL LEVEL REVIEW

BAHR, TAMI-exam-approved
BELOW, BARBARA-licensure-more information
EBBOTT, JENNIFER-exam-approved
HANSON, ELIZABETH-exam-approve
HARGARTEN, MARY-exam-approved
HOLMAN, TODD-exam-approved
HOTLEN-YOUNG, ERIN-exam-more information
HUGHES, CHRISTINE-exam-approved
LAFOUNTAIN, ROBERT-exam-approved
MCDOUGALL, KATHERINE-license-approved
MONTALBANO, SHARON-license-more information
PARKS, MARJORIE-license-denied
RIVERS, PENELOPE-license-denied
WOLDT, CHRISTINA-exam-approved

SWTC

BOLLMAN, TAMMY-internship-approved
BOLLING, KRISTIN-internship-approved
BONECK, CHERYL-degree-denied
GEE, CONNIE-employment-approved
MARTIN, PATRICIA-internship-denied
MATTINGLY, LAURA-employment-approved
MORRIS, CAROLYN-employment-denied
RILEY-RENADO, DEBORA-employment-approved
SIEGER, KATHERINE-degree-denied, employment plan-not reviewed

DIVISION OF ENFORCEMENT - CASE STATUS REPORT

MOTION: Douglas Knight moved, seconded by Jennifer Borup, to close case

03 SOC 018 for insufficient evidence. Motion carried unanimously.

OTHER SECTION BUSINESS

2004 MEETING DATES

The Section reviewed the cut back in dates for the Social Work Section. The Section has requested that the dates be changed so that they are closer to the Joint Board to eliminate extra travel and expenses.

ASWB DELEGATE ASSEMBLY REPORT

Douglas Knight reported to the Section that there are now four providences of Canada that are now part of ASWB. Mr. Knight informed the Section that Canada has a professional development plan that has been tried in the field and is working very well. The Model Practice Act now involved E-Therapy. ASWB is looking at diversity in its positions. The Sunny Andrews Award was presented to Douglas Knight at this year's ASWB Assembly.

ADJOURNMENT

MOTION: Jennifer Borup moved, seconded by Douglas Knight, to adjourn the meeting. Motion carried unanimously.

Meeting adjourned at 3:28 p.m.